

Laramie Montessori Board of Trustees
Regular Board Meeting Minutes
February 25, 2021
Via Zoom
6:30 PM

I. Opening (6:30) – Jana Heisler-White

The Mission of Laramie Montessori School is to support the development of the whole child through an authentic Montessori environment that honors the child's intrinsic motivation to learn and supports each individual's unique intellectual, physical, social and emotional development.

A. 15 second Montessori Moments –

Jeff Verosky– A kindergartner was choking and was able to give a sign to his teacher that he was choking, and she was able to dispel the food from his airways.

B. Roll Call - All board members are in attendance, including Jana Heisler White, Josh Kaffer, Megan Hawken, and Ashlee Kupilik. Norman Frost (Business Manager) and Rolf Peterson (CPA) were also in attendance.

C. Approval of Agenda*

Megan moved to approve agenda and Ashlee seconded. Motion passed.

II. Annual Audit (Rolf Peterson)

Montessori has an agreement with Albany County School District #1 to get an annual audit. Most of the expenses, as in most schools, are in payroll, salaries, and benefits. Assets went up slightly and liabilities are down, which means there was a positive net for the year. Revenue is up slightly from last year, as are expenses, which is natural with inflation and growth. Josh moved to sign the client representation letter, Megan seconded, motion passed.

III. Minutes

A. Approval of Minutes, Board Meeting January 26, 2021

Josh motioned to approve minutes, Megan seconded, motion passed.

IV. Audience Communication

A. Teacher Representative- n/a

B. Open communication- n/a

V. Monthly Financial Reports

- A. Review and Board Action to approve November 2020 Financial Report
- B. Review and Board Action to approve December 2020 Financial Report
- C. Review and Board Action to approve January 2021 Financial Report

Josh moved to approve November Financial Report, Megan seconded, motion passed.

Josh moved to approve December Financial Report, Megan seconded, motion passed.

Josh moved to approve January Financial Report, Megan seconded, motion passed.

VI. Reports

A. Director's Report – Jeff Verosky

We had a meeting with the state facilities committee. Enrollment numbers are down, so that hurt us in the amount of square footage allowed, but the average rent in Laramie helped. The final calculations were \$24 dollars allotted per square foot. We are set for the next two years and will be able to meet the obligated rental costs of the current Laramie Montessori building.

Lottery process – We have started advertising for enrollment. We have been in conversations with ACSD. The District has still not decided on cutoff date for Kindergarteners coming in, so we are waiting to see where the cutoff is then we can finalize lottery process.

COVID Update- We had our first case of COVID-19. It was transmitted outside of school and we worked with the Health Department and ACSD head nurse to do contract tracing for students and staff in the classrooms.

Dates and information on upcoming events – These assessments are done online. WYTOPP staff picked summative exams grade 3-6 April 20th – May 7th, week 1 upper el will take assessments, 2nd week 3rd graders will take assessments, 3rd week will be makeup testing and k-2 interim assessments.

Read-a-thon – Has been moved from March to May.

Math night & Spring Title Meeting – will be held on March 11th. Will have pizza making and kite making.

Final winter field trip will be in 2 weeks. Kindergarten and lower elementary will go to Tie City to snowshoe and do experiments. Upper el will go downhill skiing at Snowy Range on Friday March 12th.

Spring break is the week of March 15th.

4-H has scheduled a field trip to Jeff Torberts shop on March 11th to do some woodworking.

Last Wednesday lunch was provided to staff from an anonymous donor who wanted to thank staff for all of their hard work. Alibi provided sandwiches, salad, and dessert.

B. Ad hoc Charter Renewal Committee

The charter was submitted to Albany County School District in late January. ACSD staff has been reviewing the charter. Dr. Yennie emailed today to let us know that notes on the charter could be expected by tomorrow and that the comments thus far have been favorable. Revisions will need to be made quickly once the notes are received, as the ACSD #1 board will need 30 days to review the charter before their April 13th meeting. Laramie Montessori is on the agenda for Board work session. We will give a presentation March 3rd at 6:00 p.m. and we are first on the agenda. If we could join virtually that would be great. We have 10-15 minutes for the presentation and 10 minutes for questions. Jeff will send the presentation to committee tomorrow and then the final copy to board.

C. Ad hoc Preschool Exploration

Josh- A proposal letter has been drafted and Andi Summerville has reached out to Chris Rotheffuss to see if we can get some traction regarding a minor adjustment to the legislative language as it pertains to charter schools, so that we can continue to make steps towards adding a preschool. The committee goal is to get a list of steps and a game plan to the Board. If we can charge tuition, the Daniels Fun and some other smaller grants are available and would be a feasible endeavor.

D. Committee Reports:

PTO- n/a

Accountability (Jana) will meet in the next month or so to discuss interim test scores.

Nominating- Kathy has been working with the committee and has good candidates to run for the Board. We will need the slate by next month and it will be voted on in annual meeting.

Grievance- Will be on agenda for the March meeting Will need to revise bylaws to reflect the changes in the process moving forward. There were no public comments.

Policy and Planning (Josh)- n/a

Finance (Megan)- We met on the 16th and discussed financials, discussed the CPA group of Laramie, and talked about potential budget cuts.

Facilities (Josh)- n/a

Resource Development (Jana) - n/a

Marketing (Ashlee) - n/a

By state statutes we are supposed to extend contracts by the 15th of April and need to come back after 15 May 2021.

VII. Audience Communication II – n/a

VIII. New Business

A. Director Annual Review

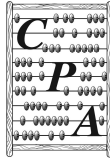
Annual evaluation template for the Director to rate himself was sent to Jeff. Jeff will complete his annual review and then we will compile and share information in executive session in April. An anonymous Survey monkey will be sent to teachers and parents for feedback.

B. Development of 2021-2022 Budget

IX. Adjourn

Josh moved to adjourn, Megan seconded, motion passed.

**Consent agenda items- items approved simultaneously with approval of agenda, unless exceptions are noted.*



CPA GROUP OF LARAMIE, LLC

DUNNUCK · HAMILTON · ROESLER · BROOK

CERTIFIED PUBLIC ACCOUNTANTS

The accompanying financial statements and accountants' report are for the purpose of internal use by the management and board of directors of Laramie Montessori School, Inc and should not be used or relied upon by any other party for any purpose. Additional users of these financial statements and accountants' report are hereby advised that the liability of CPA Group of Laramie, LLC to third party users who use or rely on this information may be limited pursuant to 1995 Wyo. Sess. Laws, Chapter 155 creating Wyo. Stat. §33-3-201.

ACCOUNTANTS' COMPILATION REPORT

Members of the Board
Laramie Montessori School, Inc
Laramie, Wyoming

Management is responsible for the accompanying financial statements of Laramie Montessori School, Inc (a nonprofit organization) which comprise the statement of financial position as of February 28, 2021 and the related statement of activities and cash flows for the one and eight months then ended in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

Management has elected to omit the statements of changes in net assets, functional expenses, and substantially all of the disclosures required by accounting principles generally accepted in the United States of America. If the statements of changes in net assets, functional expenses, and the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the organization's financial position, results of operations, change in net assets, and cash flows. Accordingly these financial statements are not designed for those who are not informed about such matters.

Accounting principles generally accepted in the United States of America require the capitalization of fixed assets when placed in service and recording depreciation or amortization over the estimated useful lives of capitalized assets. Management has informed us that they have not capitalized fixed assets purchased in the current fiscal year for the purposes of interim financial statements and is not recording depreciation on those assets, which is not in accordance with accounting principles generally accepted in the United States of America. Management has not determined the effect of the departures from generally accepted accounting principles on the accompanying financial statements.

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Members: American Institute of Certified Public Accountants and Wyoming Society of CPA's

Other Matter

The supplementary information contained in Schedules I is presented for purposes of additional analysis and is not a required part of the basic financial statements. This information is the representation of management. The information was subjected to our compilation engagement, however, we have not audited or reviewed the information and, accordingly do not express an opinion, a conclusion, nor provide any assurance on such supplementary information.

CPA Group of Laramie, LLC

CPA Group of Laramie, LLC
Certified Public Accountants
March 8, 2021

LARAMIE MONTESSORI SCHOOL, INC.
STATEMENT OF NET ASSETS
FEBRUARY 28, 2021

ASSETS

Current Assets

Cash and Checking Accounts - Operating	\$ 196,541.78
Savings Account - Operating	109,270.67
Cash and Checking Accounts - Restricted	67,524.86
Total Cash	<u>373,337.31</u>

Other Current Assets

Prepaid expenses	0.00
Other Current Assets	66.85
Total Current Assets	<u>373,404.16</u>

Non-Current Assets

Property and Equipment	32,976.25
Less Accumulated Depreciation	31,476.25
Net Property and Equipment	<u>1,500.00</u>

Total Assets

374,904.16

LIABILITIES

Current Liabilities

Accounts Payable	\$ 0.00
Payroll Taxes and Benefits Payable	6,213.63
Current Portion of Long-Term Liabilities	14,374.42
Total Current Liabilities	<u>20,588.05</u>

Total Liabilities

20,588.05

NET ASSETS

Unrestricted	<u>349,316.11</u>
Total Net Assets	<u>349,316.11</u>

Total Net Assets and Liabilities

\$ 369,904.16

LARAMIE MONTESSORI SCHOOL, INC.
STATEMENT OF ACTIVITIES
 FOR THE ONE AND EIGHT MONTHS ENDED FEBRUARY 28, 2021

Revenue, Gains and Other Support	
Contributions and Donations	\$ 609.91
Student Council Income	147.95
Fundraising	1,369.77
Fnd Prg - Charter School Adjustment	672,500.15
Major Maintenance	0.00
SFC Lease Payment	185,876.00
Title I Revenue	72,980.70
Charter School Grant	0.00
Interest	105.65
Other Grants	1,155.00
Total Revenue, Gains & Other Support	934,745.13
Expenses	
Capital/Facilities	239,235.01
Payroll	528,667.40
Purchased Services	47,371.52
Supplies & Materials	7,949.76
Other	8,249.05
Total Expenses	831,472.74
Change in Net Assets	103,272.39
Net Assets at July 1, 2020	246,043.72
Net Assets at February 28, 2021	\$ 349,316.11

LARAMIE MONTESSORI SCHOOL, INC.
STATEMENT OF CASH FLOWS
FOR THE ONE AND EIGHT MONTHS ENDED FEBRUARY 28, 2021

CASH FLOWS FROM OPERATING ACTIVITIES	
Change in net assets	\$ 103,272.39
Adjustments to reconcile change in net assets to net cash from operating activities:	
Depreciation	106.64
(Increase) or decrease in accounts receivable	0.00
(Increase) or decrease in other current assets	0.00
Increase or (decrease) in accounts payable	0.00
Increase or (decrease) in other current liabilities	<u>-22,144.17</u>
Total Cash from Operating Activities	<u>81,234.86</u>
CASH FLOWS FROM INVESTING ACTIVITIES	
Purchase of equipment and leasehold improvements	<u>0.00</u>
Net cash from investing activities	<u>0.00</u>
CASH FLOWS FROM FINANCING ACTIVITIES	
Principal payments on long-term debt	<u>-1,625.00</u>
Net cash from financing activities	<u>-1,625.00</u>
Net Change in Cash	<u>79,609.86</u>
CASH	
Beginning	<u>293,727.45</u>
Ending	<u>\$ 373,337.31</u>

LARAMIE MONTESSORI SCHOOL, INC.
SCHEDULE I: STATEMENT OF ACTIVITIES BUDGET COMPARISON
 FOR THE ONE AND EIGHT MONTHS ENDED FEBRUARY 28, 2021

	Actual	Annual Budget	Actual % of Annual Budget
Revenue, Gains and Other Support:			
81511 - Interest Income - General Fund	\$ 74.44	\$ 300.00	24.81%
81521 - Interest Income - Major Maintenance	31.21	200.00	15.61%
81790 - Student Council	147.95	500.00	29.59%
81921 - Contributions & Donations - Individuals	609.91	5,000.00	12.20%
81927 - PTA Income	0.00	1,500.00	0.00%
81929 - Fundraising Income	1,369.77	6,000.00	22.83%
83111 - Fdn Prg - Charter School Adjustment	672,500.15	896,606.00	75.01%
83291 - SFC Lease Payment	185,876.00	185,876.00	100.00%
84206 - Title 1	72,980.70	97,846.20	74.59%
85612 - Other Grants	1,155.00	4,655.00	24.81%
Total Revenue, Gains & Other Support	<u>934,745.13</u>	<u>1,198,483.20</u>	77.99%
Expenses:			
Capital/Facilities			
1110500 - Equip/Furnishings - Classroom	0.00	100.00	0.00%
3320500 - Equip/Furnishings - Admin/Gen	233.48	233.48	100.00%
3420570 - Depreciation Expense	106.64	1,000.00	10.66%
3850500 - Equip/Furnishings - Info Tech	2,085.02	2,085.02	100.00%
5000325 - Facilities Rental	236,009.36	283,210.92	83.33%
6100620 - Interest Expense	800.51	1,000.00	80.05%
Total Capital/Facilities	<u>239,235.01</u>	<u>287,629.42</u>	83.17%
Payroll			
1110111 - Salaries - Teachers	167,114.08	251,000.00	66.58%
1110113 - Salaries - Assistant Teachers	40,941.64	69,000.00	59.34%
1110119 - Salaries - Tutoring	0.00	500.00	0.00%
1110120 - Salaries - Substitutes	1,797.27	6,000.00	29.95%
1113111 - Salaries - Specials	29,708.28	45,500.00	65.29%
1260111 - Salaries - Title I Teacher	56,959.97	82,520.00	69.03%
3320110 - Salaries - Administration	63,963.52	93,000.00	68.78%
3321110 - Salaries - Director	56,666.64	85,000.00	66.67%
3000210 - Support Svcs - Social Security	26,019.00	39,100.00	66.54%
3000215 - Support Svcs - Medicare	6,085.10	9,200.00	66.14%
3000200 - Support Svcs - Wyo Retire Sys	40,797.49	62,100.00	65.70%
3000230 - Support Svcs - Health Insurance	30,161.02	49,000.00	61.55%
3000240 - Support Svcs - Worker's Comp	6,629.66	11,500.00	57.65%
3000250 - Support Svcs - Wyo Unemployment	1,823.73	6,000.00	30.40%
Total Payroll	<u>\$ 528,667.40</u>	<u>\$ 809,420.00</u>	65.31%

LARAMIE MONTESSORI SCHOOL, INC.
SCHEDULE I: STATEMENT OF ACTIVITIES BUDGET COMPARISON
 FOR THE ONE AND EIGHT MONTHS ENDED FEBRUARY 28, 2021

Purchased Services			
1110334 - Field Trips	\$ 295.00	5,000.00	5.90%
2112310 - Student Counseling Services	16,515.55	29,728.00	55.56%
2213300 - Professional Development	470.80	0.00	#DIV/0!
3320318 - Accounting & Auditing Services	13,448.72	21,000.00	64.04%
3320319 - Legal Services	3,367.00	8,000.00	42.09%
3320340 - Telephone/Internet Services	826.75	1,100.00	75.16%
3320350 - Advertising/Recruit/PR/Market	0.00	500.00	0.00%
3320360 - Printing/Binding Services	39.75	150.00	26.50%
3420323 - Repairs & Maintenance	137.00	100.00	137.00%
3420380 - Insurance - Liability/Property	8,560.43	8,560.43	100.00%
3850323 - Technology Maintenance	<u>3,710.52</u>	<u>5,000.00</u>	<u>74.21%</u>
Total Purchased Services	47,371.52	79,138.43	59.86%
Supplies & Materials			
1110410 - Supplies - Classroom	1,807.52	3,000.00	60.25%
1110415 - Montessori Materials - Kinder	6.94	100.00	6.94%
1110416 - Montessori Mat - Lower Elem	185.57	200.00	92.79%
1110417 - Montessori Materials - Upper	1,484.50	1,484.50	100.00%
1113410 - Supplies - Specials	105.62	300.00	35.21%
1113415 - Materials - Specials	73.04	3,600.00	2.03%
1260410 - Supplies - Title I	652.51	1,000.00	65.25%
2134410 - Supplies - Nurse	63.23	75.00	84.31%
3320410 - Supplies - Office	570.44	1,000.00	57.04%
3320414 - Supplies - General	1,836.12	2,500.00	73.44%
3320418 - Postage/Shipping	22.00	300.00	7.33%
3320491 - PTO Expense	74.27	1,500.00	4.95%
3420492 - Fundraising Expense	1,068.00	250.00	427.20%
1410490 - Student Council	<u>0.00</u>	<u>100.00</u>	<u>0.00%</u>
Total Supplies & Materials	7,949.76	15,409.50	51.59%
Other			
3320640 - Dues & Fees	1,677.28	2,050.00	81.82%
3320641 - PTSB/Background Cks	212.00	200.00	106.00%
3320791 - Director's Fund	450.00	750.00	60.00%
4100460 - Breakfast, Snack & Lunch Assist	876.77	3,500.00	25.05%
3900791 - Miscellaneous	<u>5,033.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Other	8,249.05	6,500.00	126.91%
Total Expenses	<u>831,472.74</u>	<u>1,198,097.35</u>	69.40%
Change in Net Assets	103,272.39	385.85	
Net Assets at July 1, 2020	<u>246,043.72</u>	<u>246,043.72</u>	
Net Assets at February 28, 2021	\$ <u><u>349,316.11</u></u>	\$ <u><u>246,429.57</u></u>	

Laramie Montessori School, Inc.

Version 3/22/21

Not yet approved

	2019-2020 Budget	November Approved 2020- 2021	Possible 21-22 budget
Income			
81511 - Interest Income - General Fund	\$ 200.00	\$ 300.00	\$ 300.00
81521 - Interest Income - Major Maintenance	\$ 100.00	\$ 200.00	\$ 200.00
81790 - Student Council	\$ 500.00	\$ 500.00	\$ 500.00
81921 - Contributions and Donations - Individuals	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
81927 - PTO Income	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
81929 - Fundraising Income	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
83111 - Fdn Prg - Charter School Adjustment	\$ 887,837.00	\$ 896,606.00	\$ 896,606.00
83171 - Major Maintenance Revenue			
83291 - SFC Lease Payment	\$ 113,944.00	\$ 185,876.00	\$ 185,876.00
84206 - Title I	\$ 90,000.00	\$ 97,846.20	\$ 97,846.20
CARES ACT			
84207 - Instructional Facilitator			
84208 - Title IIA Class Size Reduction			
85612 - Other Grants	\$ 6,121.20	\$ 4,655.00	\$ 4,655.00
Total Income	\$ 1,111,202.20	\$ 1,198,483.20	\$ 1,198,483.20
Expenses			
Capital/Facilities			
1110500 - Equip/Furnishings - Classroom	\$ 1,500.00	\$ 100.00	
3320500 - Equip/Furnishings - Admin/Gen	\$ 3,200.00	\$ 233.48	
3420570 - Depreciation Expense	\$ 3,500.00	\$ 1,000.00	\$ 1,000.00
3470500 - Major Maintenance Expense			
3850500 - Equip/Furnishings - Info Tech	\$ 1,000.00	\$ 2,085.02	
5000325 - Facilities Rental	\$ 113,944.00	\$ 283,210.92	\$ 283,210.92
6100620 - Interest Expense	\$ 3,000.00	\$ 1,000.00	
Total Capital/Facilities	\$ 126,144.00	\$ 287,629.42	\$ 284,210.92
Payroll			
1110111 - Salaries - Teachers	\$ 242,421.00	\$ 251,000.00	\$ 251,000.00
1110113 - Salaries - Assistant Teachers	\$ 66,000.00	\$ 69,000.00	\$ 69,000.00
1110119 - Salaries - Tutoring	\$ 7,000.00	\$ 500.00	
1110120 - Salaries - Substitutes	\$ 7,500.00	\$ 6,000.00	\$ 3,000.00
1113111 - Salaries - Specials	\$ 45,700.00	\$ 45,500.00	\$ 45,500.00
1115113 - Salaries - Recess Monitor			
1260111 - Salaries - Title I Teachers	\$ 62,500.00	\$ 82,520.00	\$ 82,520.00
3320110 - Salaries - Administration	\$ 163,000.00	\$ 178,000.00	\$ 175,000.00
4100113 - Salaries - Breakfast Monitor	\$ 15,500.00	\$ -	\$ -
3000210 - Support Svcs - Social Security	\$ 38,000.00	\$ 39,100.00	\$ 39,100.00
3000215 - Support Svcs - Medicare	\$ 9,000.00	\$ 9,200.00	\$ 9,200.00
3000220 - Support Svcs - Wyo Retire Sys.	\$ 59,000.00	\$ 62,100.00	\$ 62,100.00
3000230 - Support Svcs - Health Insurance	\$ 60,000.00	\$ 49,000.00	\$ 49,000.00
3000240 - Support Svcs - Worker's Comp	\$ 15,000.00	\$ 11,500.00	\$ 6,500.00
3000250 - Support Svcs - Wyo Unemploy.	\$ 5,500.00	\$ 6,000.00	\$ 6,000.00
Total Payroll	\$ 796,121.00	\$ 809,420.00	\$ 797,920.00

Purchased Services			
1110334 - Field Trips	\$ 15,000.00	\$ 5,000.00	\$ 4,500.00
2112310 - Student Counseling Services	\$ 21,000.00	\$ 29,728.00	\$ 29,728.00
2210312 - Montessori Consultants	\$ 3,000.00	\$ -	\$ -
2213300 - Professional Development	\$ 8,000.00	\$ -	\$ -
2213303 - MECR Training - Prof Development	\$ 4,000.00	\$ -	\$ -
3320317 - Board Development/Training			
3320318 - Accounting & Auditing Services	\$ 21,000.00	\$ 21,000.00	\$ 16,000.00
3320319 - Legal Services	\$ 5,000.00	\$ 8,000.00	\$ 5,000.00
3320325 - Equipment Rental & Maint	\$ 750.00	\$ -	\$ -
3320340 - Telephone/Internet Services	\$ 1,250.00	\$ 1,100.00	\$ 1,100.00
3320350 - Advertising/Recruit/PR/Market	\$ 1,000.00	\$ 500.00	\$ 500.00
3320360 - Printing/Binding Services	\$ 150.00	\$ 150.00	\$ 150.00
3420322 - Custodial Services	\$ 22,000.00	\$ -	\$ -
3420323 - Repairs & Maintenance	\$ 5,000.00	\$ 100.00	\$ 100.00
3420380 - Insurance - Liability/Property	\$ 7,765.98	\$ 8,560.43	\$ 8,560.43
3850323 - Technology Maintenance	\$ 5,500.00	\$ 5,000.00	\$ 4,500.00
Total Purchased Services	\$ 120,415.98	\$ 79,138.43	\$ 70,138.43
Supplies & Materials			
1110410 - Supplies - Classroom	\$ 6,000.00	\$ 3,000.00	\$ 2,400.00
1110414 - Supplies - Academic Testing			
1110415 - Montessori Materials - Kinder	\$ 1,500.00	\$ 100.00	\$ -
1110416 - Montessori Mat - Lower Elem	\$ 1,500.00	\$ 200.00	\$ -
1110417 - Montessori Materials - Upper	\$ 1,500.00	\$ 1,484.50	\$ -
1110420 - Books - Classroom	\$ 400.00	\$ -	\$ -
1113410 - Supplies - Specials	\$ 600.00	\$ 300.00	\$ -
1113415 - Materials - Specials	\$ 200.00	\$ 3,600.00	\$ 3,500.00
1113420 - Books - Specials	\$ 200.00	\$ -	\$ -
1115500 - Equip/Materials-Playground	\$ 500.00	\$ -	\$ -
1260410 - Supplies - Title I	\$ 1,200.00	\$ 1,000.00	\$ 1,000.00
1410490 - Student Council	\$ 550.00	\$ 100.00	\$ 50.00
2134410 - Supplies - Nurse	\$ 500.00	\$ 75.00	\$ 75.00
3320410 - Supplies - Office	\$ 4,000.00	\$ 1,000.00	\$ 1,000.00
3320414 - Supplies - General	\$ 4,000.00	\$ 2,500.00	\$ 2,500.00
3320418 - Postage/Shipping	\$ 300.00	\$ 300.00	\$ 150.00
3320491 - PTO Expense	\$ 2,000.00	\$ 1,500.00	\$ 1,500.00
3320492 - Fundraising Expense	\$ 2,000.00	\$ 250.00	\$ 250.00
3420451 - Natural Gas	\$ 12,000.00	\$ -	\$ -
3420452 - Electricity	\$ 3,600.00	\$ -	\$ -
3420457 - Water/Sewer/Garbage/Mosquito	\$ 6,000.00	\$ -	\$ -
4300490 - Garden	\$ 3,500.00	\$ -	\$ -
Total Supplies & Materials	\$ 52,050.00	\$ 15,409.50	\$ 12,425.00
Other			
3320640 - Dues & Fees	\$ 4,000.00	\$ 2,050.00	\$ 2,600.00
3320641 - PTSB/Background Cks	\$ 500.00	\$ 200.00	\$ 200.00
3320791 - Director's Fund	\$ 1,500.00	\$ 750.00	\$ 750.00
4100460 - Breakfast, Snack & Lunch Assist	\$ 9,500.00	\$ 3,500.00	\$ 3,500.00
Total Other	\$ 15,500.00	\$ 6,500.00	\$ 7,050.00
Total Expenses	\$ 1,110,230.98	\$ 1,198,097.35	\$ 1,171,744.35
Change in Net Assets	\$ 971.22	\$ 385.85	\$ 26,353.00



Laramie Montessori Charter School

608 South 4th Street, Laramie, Wyoming 82070

Phone: 307-742-9964

Fax: 307-742-2858

"Imagination does not become great until human beings, given the courage & strength, use it to create."

Maria Montessori

March 2021 Board Report

Enrollment Summary (as of 3/22/2021)

- Kindergarten 13 students (13 in-person / 0 virtual)
- Lower Elementary 27 students (25 in-person / 2 virtual)
 - 1st Grade 12
 - 2nd Grade 9
 - 3rd Grade 6
- Upper Elementary 23 students (19 in-person / 4 virtual)
 - 4th Grade 8
 - 5th Grade 10
 - 6th Grade 5

Total Students 63 students (57 in-person / 6 virtual)

Director Goal & Priority List for the 2020-21 School Year

- A. LMCS Student, Teacher & Staff Safety Plan (working document)...made revisions & updates with staff on hall transitions, recess and use of outside areas during the day.
- B. Build multi-tiered plan with staff & board to ensure smooth transition into a change in the school year due to COVID.....hoping this is not needed, but have made virtual plans and have made revisions after working with some parents on plan best for kids, teachers and parents.
- C. Work to ensure students show at least one years growth over the school year...all students have taken their benchmark tests this month, classroom teachers & Title staff are using this data to target areas each individual student are scoring low in to help the student improve in those areas.
- D. Ensure consistent school & director communication with all stakeholders...I work with Bronwyn to send out a weekly school news update to parents around Thursday or each week. I also send out a Director's Update each month during the first week of the month.
- E. Grow Student Enrollment count up to start of the 2021-22 school year
- F. Fulfill requirements for LMCS to become a Full Title School...application accepted by the state WDE and will now work this year to fulfill all the requirements of the application. If accepted as School wide title, would start the 2021-22 school year.
- G. Retention of & Training for all highly qualified staff...Our Staff Development Day on Monday, November 23rd will include multiple trainings for technology and Montessori teaching methods.
- H. Work with Board to secure permanent space for LMCS in Laramie...A possible first step is an upcoming meeting with the state facilities committee on Friday, January 8th