

Laramie Montessori Board of Trustees
Regular Board Meeting Agenda
February 24, 2022
6:30 PM

I. Opening (6:30)

The Mission of Laramie Montessori School is to support the development of the whole child through an authentic Montessori environment that honors the child's intrinsic motivation to learn and supports each individual's unique intellectual, physical, social and emotional development.

A. 15 second Montessori Moments

- a. Across classes and in the hallways, kids full of hugs for one another,
- b. With cold weather, school indoor recess very successful this week. School staff and admin made a plan, and everyone was safe and had fun.

B. Roll Call - Ashlee and Tiffany both absent from the meeting, all other members present

C. Approval of Agenda – Emily moved to approve the agenda, Megan seconded, all were in favor and the motion passed.

II. Minutes

A. Approval of Minutes, Board Meeting, January 27, 2022, Emily moved to approve the minutes as written, Megan seconded the motion, all were in favor and the motion passed.

III. Financial Report – January:

- A. Bottom line % is at 61, goal is 58%, difference represents advanced payment of rent at the beginning of school year.
- B. Substitute expenses will be reimbursed and reflected in future reports.
- C. Norman beginning to budget for SY 22 - 23.
- D. Megan moved to approve financials for January, Emily second the motion, all were in favor and the motion passed.

IV. Audience Communication

- I. Teacher Representative: Teachers are looking forward to PD this spring. School going smoothly from the teachers' perspectives. There have been random acts of kindness in February. Lower Elementary started boxes and realized acts of kindness are everyday events with Montessori learning and will continue to do acts of kindness regularly.
- B: Open communication:N/A

V. Reports

A. Director's Report: see notes from Jeff's report. Additional discussion:

- Delaying change in Title process until fall '22. Everything is ready to submit at beginning of school year with the state.
- Premium pay will go out to LMCS staff at slightly higher rate than ACSD from ESSR III money.
- Parent helping with internet and technology issues, working to resolve tech capacity
- City requested bus drop move to Kearney st. From Sheridan.
- In process of negotiating lease with church for next two years, the following are to be discussed:
 - considering custodial services provided by district
 - Superintendent requested a line item breakdown of monthly rent to see expenses
 - could get custodian trained by ACSD to meet school standards

- district recommends 1.5-2 custodians, day and night - should be covered in full-service lease amount
- superintendent will reach out to state collaborators for guidance on getting what we need at school
- Discussed potential of Slade in two years, it may be used as temporary lab school. Afterwards, it is possible LMCS could move into the space, however, it needs modification and might not be a long-term solution.
- Charter school report due by 3.1, Jeff will submit to state.
- Looking at school calendar for planning PD in the next year.
- Jeff will work with Norman for grants to BBBS and United Way of Albany County. Reach out to resource committee for communication and collaboration on external funds.

B. Committee Reports

-PTO, Finance Committee; Nominating; Policy and Planning, Facilities, Resource Development

-Pre-school Ad hoc Committee. Policy and Planning: no updates to by-laws yet, Finance: Haven't yet received the audit from the district, they are still processing paperwork. Norman in communication regularly to get audit back. Development: collaborating with Friends of Laramie Montessori on shoe fundraiser. Need to reach out to Kara Reynolds. Pre-school ad-hoc: planning full report out in March meeting.

VI. Strategic Planning: March 5th at the district building on Grand Ave. meeting will be from 9:00 - 3:00. Four families, good teacher and staff representation, looking for a full house.

Jeff will schedule food, all board members, four parents, staff and Jodi.

VII. Director Annual Review: Jeff's contract is due April 15, will pick up review planning after strategic plan day. Will discuss next steps at March board meeting.

VIII. Audience Communication II: Title night March 10! Spaghetti Dinner focus on Math skills.

X. Adjourn – Emily moved to adjourn the meeting at 7:45pm, Megan seconded the motion, all were in favor and the motion passed.