

# Laramie Montessori Board of Trustees

## Regular Board Meeting Agenda

November 16, 2023

6:30 PM

**Location:** Laramie Montessori Charter School

**Zoom:** <https://acsd1-org.zoom.us/j/93415596199?pwd=WThlaEJURExzNUV6R1JyNWVoVEFnQT09>

### 1. Opening

*The Mission of Laramie Montessori School is to support the development of the whole child through an authentic Montessori environment that honors the child's intrinsic motivation to learn and supports each individual's unique intellectual, physical, social, and emotional development.*

1.1 15-Second Montessori Moments

1.2 Roll Call

1.3 Approval Of Agenda

### 2. Minutes

2.1 Approval of Minutes

### 3. Audience Communication

3.1 Kaylie Vendela - EAST

3.2 Teacher Representative

3.3 Open Communication

### 4. Monthly Financial Report

## 4.1 Financial Statements

### 4.1.1 Approve September Financials

### 4.1.2 Approve October Financials

## 4.2 Budget Discussion

# 5. Reports

## 5.1 Director's Report

## 5.2 Committee Reports

# 6. Old Business

## 6.1 Board Committee / Strategic Plan Alignment

## 6.2 PTO

## 6.3 After School Update

# 7. New Business

## 7.1 Jeff's Professional Development Proposal for 23-24

## 7.2 Renewing Lease in Current Facility

## 7.3 December Board Meeting Date Change

## 7.4 End-of-Year Appeals

# 8. Audience Communication

# 9. Adjourn

# Laramie Montessori Board of Trustees

## Regular Board Meeting Minutes

October 18, 2023

6:30 PM

**Location:** Laramie Montessori Charter School

**Zoom:** <https://acsd1-org.zoom.us/j/93415596199?pwd=WThlaEJURExzNUV6R1JyNWVoVEFnQT09>

### 1. Opening (6:36 pm)

*The Mission of Laramie Montessori School is to support the development of the whole child through an authentic Montessori environment that honors the child's intrinsic motivation to learn and supports each individual's unique intellectual, physical, social, and emotional development.*

#### 1.1 15-Second Montessori Moments

- **Rich:** Shared a story about his son sweeping the floor.
- **Jeff:** This year we have a challenging primary class with new students integrating into the school. He's impressed with the attitude of the teachers and staff that are working with these students. Meeting with district staff to get an idea of what additional help we can provide.

#### 1.2 Roll Call

- **Present:** Shawn, Megan, Carter, Rich
- **Absent:** Amy, Emily

#### 1.3 Approval Of Agenda

- Shawn motions to approve agenda; Megan seconds: unanimously approved.

### 2. Minutes

#### 2.1 Approval of Minutes

- Megan motions to approve agenda; Shawn seconds: unanimously approved.

### 3. Audience Communication

#### 3.1 Teacher Representative

- **Jeff**
  - Parent teacher conferences have had about 90% attendance by parents. Reaching out to parents.
  - Friday (10/20/2023) is a half-day. Teachers will be working in the afternoon to get their progress reports done.
  - Next week (10/23/2023) is a short week (Fall Break).

- The field trip to Happy Jack is postponed to the second Friday of November (11/10/2023).

### 3.2 PTO Updates

- **Jeff:** Emily and Jeff met about the Fall Festival. It was very successful last year, but it was run by the PTO. This year, the PTO is defunct. There are parents that would like to participate, but no parents that want to run the PTO. It may make sense to roll it into one of the committees.

### 3.3 Open Communication

- **Janelle:** We're doing well. The kids were sad that that field trip was cancelled, but many of the kids have been sick with RSV, flu, COVID, and strep throat. They are excited to go in November when everyone is healthy.

## 4. Monthly Financial Report

### 4.1 Financial Statements

- Financials not ready because of the early meeting.

### 4.2 Budget Discussion

- No budget discussion until next year.

## 5. Reports

### 5.1 Director's Report

- School Enrollment Summary
  - Down one more student who was a first grader. But Jeff was contacted by a parent who would like to enroll another Lower EI student.
  - Only one class is full (Janelle's)
  - Andrea has 2 openings.
  - Upper EI has several openings.
- Fall Festival: Thursday 11/9/2023
  - Scheduling is difficult after 11/9
  - Offset Staff has started putting together preliminary plans to coordinate with Friends of Laramie Montessori for the Fall Festival
  - Last year was very successful with lots of families attending. It was a big fundraiser.
- WY-TOPP:
  - School Improvement Plan
    - Due to Wyoming by the end of the month.
    - It is an extensive template that the state requires for all schools in the state.
    - WY-TOPP scores relate to what should go into the School Improvement Plan. However, being a Montessori school, we will include additional information.
    - In Language Arts the Montessori was in the basic zone.
    - Math was a different story. In most categories we were below basic:

- No Subgroups were above basic:
  - Whole School
  - Males / Females
  - Ethnicity
  - Students on IEP
  - Students on Free and Reduced Lunch
- Assessments
  - Jeff believes that we over assess the kids.
  - A couple years ago we were assessing the kids every month or month and a half.
  - Kids get nervous when taking tests.
  - Staff agrees that we need to step back from most of them.
  - EasyCBM: Track the students to see where they are performing well, where they are underperforming, and track them over time to monitor their progress.
  - WY-TOPP interims:
    - It is difficult to track students and their progress.
    - One drawback to not performing this assessment is that kids will not get to practice the language of the actual questions.
    - Goals in the School Improvement Plan have been designed to mitigate this issue.
  - 3 Goals in the School Improvement Plan:
    - Higher Level Problem Solving
    - Math Vocabulary
    - Student Centered Practical Life Experience

## 5.2 Committee Reports

- No committee reports.

## 6. Old Business

### 6.1 Continue Discussion About Aligning Board Activities with Strategic Plan

- **Carter:** Briefly recapped prior discussions about trying to align the Board committees more closely with the goals on the strategic plan.
- **Strategic Plan Groups**
  - Increase Family Engagement
  - Further Develop Experiential Education
  - Build Community Relations
  - Strengthen Internal Operations
  - Facility Growth
- **Existing Committees**
  - Finance
  - Resource Development

- Facilities
- Accountability
- Policy and Planning
- Nominating
- **Potential Committee/Strategic Plan Alignment**
  - Resource Development → Community Engagement, Increase Family Engagement
  - Facilities → Facility Growth
  - Accountability → Further Develop Experiential Education
  - Policy and Planning → Internal Operations
- In the next meeting we should discuss a potential ad-hoc PTO committee.

## 7. New Business

- No New Business

## 8. Audience Communication

- No Audience Communication

## 9. Adjourn (7:37 PM)

- Megan motions to approve agenda; Shawn seconds: unanimously approved.

LARAMIE MONTESSORI SCHOOL, INC.  
**STATEMENT OF NET ASSETS**  
SEPTEMBER 30, 2023

**DRAFT**

ASSETS

Current Assets

Cash and Checking Accounts - Operating	\$	48,802.26
Cash and Checking - Preschool		54,557.43
Savings Account - Operating		240,217.79
Cash and Checking Accounts - Restricted		37,056.41
Total Cash		<u>380,633.89</u>

Other Current Assets

Prepaid expenses		4,310.94
Preschool & Grants Receivable		3,015.97
Total Current Assets		<u>387,960.80</u>

Non-Current Assets

Property and Equipment		32,976.25
Less Accumulated Depreciation		32,376.25
Net Property and Equipment		<u>600.00</u>

Total Assets

388,560.80

LIABILITIES

Current Liabilities

Accounts Payable	\$	205.24
Unearned Preschool Revenue		0.00
Payroll Taxes and Benefits Payable		12,291.41
Total Current Liabilities		<u>12,496.65</u>

Total Liabilities

12,496.65

NET ASSETS

Unrestricted		308,571.15
Restricted		67,493.00
Total Net Assets		<u>376,064.15</u>

Total Net Assets and Liabilities

\$ 388,560.80

LARAMIE MONTESSORI SCHOOL, INC.  
**STATEMENT OF ACTIVITIES**  
 FOR THE ONE AND THREE MONTHS ENDED SEPTEMBER 30, 2023

Revenue, Gains and Other Support	
Contributions and Donations	\$ 52.50
Preschool Tuition	10,843.85
After School Care	8,722.16
Preschool Donations	0.00
Student Council Income	0.00
Fundraising	0.00
Fnd Prg - Charter School Adjustment	243,047.99
Major Maintenance	0.00
SFC Lease Payment	185,876.00
Title I Revenue	19,522.92
Preschool Grants	0.00
Charter School Grant	0.00
Interest	844.73
Other Grants	0.00
Total Revenue, Gains & Other Support	468,910.15
Expenses	
Capital/Facilities	63,750.97
Payroll	230,894.80
Preschool Expenses	15,700.37
Purchased Services	50,613.55
Supplies & Materials	19,359.82
Other	2,727.91
Total Expenses	383,047.42
Change in Net Assets	85,862.73
Net Assets at July 1, 2023	290,201.42
Net Assets at September 30, 2023	\$ 376,064.15

See Accountants' Compilation Report



LARAMIE MONTESSORI SCHOOL, INC.  
**STATEMENT OF CASH FLOWS**  
 FOR THE ONE AND THREE MONTHS ENDED SEPTEMBER 30, 2023

CASH FLOWS FROM OPERATING ACTIVITIES	
Change in net assets	\$ 85,862.73
Adjustments to reconcile change in net assets to net cash from operating activities:	
Depreciation	0.00
(Increase) or decrease in accounts receivable	26,440.88
(Increase) or decrease in other current assets	6,242.38
Increase or (decrease) in accounts payable	0.00
Increase or (decrease) in other current liabilities	-98.13
Total Cash from Operating Activities	<u>118,447.86</u>
CASH FLOWS FROM INVESTING ACTIVITIES	
Purchase of equipment and leasehold improvements	<u>0.00</u>
Net cash from investing activities	<u>0.00</u>
CASH FLOWS FROM FINANCING ACTIVITIES	
Principal payments on long-term debt	<u>0.00</u>
Net cash from financing activities	<u>0.00</u>
 Net Change in Cash	 <u>118,447.86</u>
CASH	
Beginning	<u>262,186.03</u>
Ending	<u>\$ 380,633.89</u>

LARAMIE MONTESSORI SCHOOL, INC.  
**SCHEDULE I: STATEMENT OF ACTIVITIES BUDGET COMPARISON**  
 FOR THE ONE AND THREE MONTHS ENDED SEPTEMBER 30, 2023

	Actual	Annual Budget	Actual % of Annual Budget
<b>Revenue, Gains and Other Support:</b>			
81300 - Preschool Tuition	\$ 10,843.85	\$ 96,768.00	11.21%
81511 - Interest Income - General Fund	665.68	800.00	83.21%
81521 - Interest Income - Major Maintenance	179.05	400.00	44.76%
81921 - Contributions & Donations - Individuals	52.50	14,500.00	0.36%
81927 - PTA Income	0.00	1,500.00	0.00%
81929 - Fundraising Income	0.00	3,000.00	0.00%
83111 - Fdn Prg - Charter School Adjustment	243,047.99	930,312.00	26.13%
83291 - SFC Lease Payment	185,876.00	185,876.00	0.00%
84206 - Title 1	19,522.92	118,247.00	16.51%
85612 - Other Grants	0.00	0.00	0.00%
Afterschool Care	8,722.16	14,400.00	0.00%
Preschool Donations	0.00	300.00	0.00%
<b>Total Revenue, Gains &amp; Other Support</b>	<u>468,910.15</u>	<u>1,366,103.00</u>	34.32%
<b>Expenses:</b>			
<b>Capital/Facilities</b>			
3320500 - Equip/Furnishings - Admin/Gen	816.99		#DIV/0!
5000325 - Facilities Rental	62,345.00	187,035.00	33.33%
<b>Total Capital/Facilities</b>	<u>63,750.97</u>	<u>187,035.00</u>	34.09%
<b>Payroll</b>			
1110111 - Salaries - Teachers	62,252.16	258,150.00	24.11%
1110113 - Salaries - Assistant Teachers	20,148.00	72,450.00	27.81%
1110120 - Salaries - Substitutes	1,460.00	8,000.00	18.25%
1113111 - Salaries - Specials	13,693.74	56,497.50	24.24%
Salaries-Afterschool Care	8,670.00	7,000.00	123.86%
1260111 - Salaries - Title I Teacher	25,113.35	88,100.00	28.51%
3320110 - Salaries - Administration	20,567.00	62,400.00	32.96%
3320110 - Salaries - Maintenance Administration	0.00	15,600.00	
4100113 - Salaries - Breakfast Monitor	879.51	0.00	#DIV/0!
3321110 - Salaries - Director	22,500.00	76,500.00	29.41%
3321110 - Salaries - Maintenance Director	8,250.00	13,500.00	
3420113 - Salaries - Maint/Custodial	0.00	33,000.00	0.00%
3000210 - Support Svcs - Social Security	12,167.54	38,000.00	32.02%
3000215 - Support Svcs - Medicare	2,845.66	9,000.00	31.62%
3000200 - Support Svcs - Wyo Retire Sys	18,676.15	70,000.00	26.68%
3000230 - Support Svcs - Health Insurance	10,872.64	65,356.00	16.64%
3000240 - Support Svcs - Worker's Comp	1,256.39	11,400.00	11.02%
3000250 - Support Svcs - Wyo Unemployment	1,542.66	5,200.00	29.67%
3420200 - J/M - Payroll Expense	0.00	8,000.00	0.00%
<b>Total Payroll</b>	<u>\$ 230,894.80</u>	<u>\$ 898,153.50</u>	25.71%
<b>Preschool</b>			
1150111 - Preschool Summer Teacher	6,770.50	12,000.00	56.42%
1150113 - Preschool Assistant	6,037.50	24,200.00	24.95%
1150111 - Preschool Specials	0.00	6,277.50	
1150120 - Preschool Substitutes	1,177.00	1,600.00	73.56%
Preschool Payroll Expenses	0.00	7,091.46	0.00%
Preschool Field Trips	0.00	500.00	0.00%

LARAMIE MONTESSORI SCHOOL, INC.  
**SCHEDULE I: STATEMENT OF ACTIVITIES BUDGET COMPARISON**  
 FOR THE ONE AND THREE MONTHS ENDED SEPTEMBER 30, 2023

Preschool Auto Pay Expense	23.40	900.00	2.60%
Preschool Classroom Supplies	0.00	200.00	0.00%
Preschool Snack	94.50	1,800.00	5.25%
Preschool-Insurance	1,367.07	1,500.00	91.14%
Preschool-DFS Certification	0.00	25.00	0.00%
Preschool-Dues & Fees	230.40	1,000.00	23.04%
Total Preschool	\$ 15,700.37	\$ 57,093.96	27.50%
<b>Purchased Services</b>			
1110334 - Field Trips	\$ 142.00	7,500.00	1.89%
2112310 - Student Counseling Services	1,200.00	27,000.00	4.44%
2213300 - Professional Development	20,072.39	7,000.00	286.75%
2210303 - MECR Training	0.00	20,000.00	0.00%
3320318 - Accounting & Auditing Services	1,450.00	26,000.00	5.58%
3320319 - Legal Services	0.00	5,000.00	0.00%
3320332 - Custodial Services	6,681.50	15,000.00	44.54%
3320340 - Telephone/Internet Services	802.80	2,400.00	33.45%
3320360 - Printing/Binding Services	39.26		#DIV/0!
3420323 - Repairs & Maintenance	8,305.38	20,000.00	41.53%
3420380 - Insurance - Liability/Property	10,945.83	11,000.00	99.51%
3850323 - Technology Maintenance	974.39	4,600.00	21.18%
Total Purchased Services	50,613.55	145,500.00	34.79%
<b>Supplies &amp; Materials</b>			
1110410 - Supplies - Classroom	1,984.91	4,250.00	46.70%
1110415 - Montessori Materials - Kinder	202.30	200.00	101.15%
1110416 - Montessori Mat - Lower Elem	0.00	400.00	0.00%
1110417 - Montessori Materials - Upper	0.00	700.00	0.00%
1113410 - Supplies - Specials	1,181.31	1,600.00	73.83%
1260410 - Supplies - Title I	4,522.44	2,000.00	226.12%
2134410 - Supplies - Nurse	209.78	400.00	52.45%
3320410 - Supplies - Office	1,002.78	3,000.00	33.43%
3320414 - Supplies - General	1,200.67	3,500.00	34.30%
3320418 - Postage/Shipping	293.07	400.00	73.27%
3320491 - PTO Expense	0.00	700.00	0.00%
3340410 - Maint/Custodial	8,762.56	5,500.00	159.32%
3420492 - Fundraising Expense	0.00	2,500.00	0.00%
1410490 - Student Council	0.00	150.00	0.00%
Total Supplies & Materials	19,359.82	25,300.00	76.52%
<b>Other</b>			
3320640 - Dues & Fees	1,389.49	5,000.00	27.79%
3320791 - Director's Fund	1,338.42	2,000.00	66.92%
4100460 - Breakfast, Snack & Lunch Assist	0.00	5,000.00	0.00%
Total Other	2,727.91	12,000.00	22.73%
Total Expenses	383,047.42	1,325,082.46	28.91%
Change in Net Assets	85,862.73	41,020.54	
Net Assets at July 1, 2023	290,201.42	280,679.27	
Net Assets at September 30, 2023	\$ 376,064.15	\$ 321,699.81	

LARAMIE MONTESSORI SCHOOL, INC.  
**STATEMENT OF NET ASSETS**  
OCTOBER 31, 2023

**DRAFT**

ASSETS

Current Assets

Cash and Checking Accounts - Operating	\$	66,178.13
Cash and Checking - Preschool		67,887.14
Savings Account - Operating		240,217.79
Cash and Checking Accounts - Restricted		37,056.41
Total Cash		<u>411,339.47</u>

Other Current Assets

Prepaid expenses		4,310.94
Preschool & Grants Receivable		1,793.04
Total Current Assets		<u>417,443.45</u>

Non-Current Assets

Property and Equipment		32,976.25
Less Accumulated Depreciation		<u>32,376.25</u>
Net Property and Equipment		<u>600.00</u>

Total Assets

418,043.45

LIABILITIES

Current Liabilities

Accounts Payable	\$	0.00
Unearned Preschool Revenue		0.00
Payroll Taxes and Benefits Payable		<u>9,023.53</u>
Total Current Liabilities		<u>9,023.53</u>

Total Liabilities

9,023.53

NET ASSETS

Unrestricted		341,526.92
Restricted		<u>67,493.00</u>
Total Net Assets		<u>409,019.92</u>

Total Net Assets and Liabilities

\$ 418,043.45

LARAMIE MONTESSORI SCHOOL, INC.  
**STATEMENT OF ACTIVITIES**  
 FOR THE ONE AND FOUR MONTHS ENDED OCTOBER 31, 2023

Revenue, Gains and Other Support	
Contributions and Donations	\$ 11,679.48
Preschool Tuition	20,359.63
After School Care	11,322.16
Preschool Donations	0.00
Student Council Income	0.00
Fundraising	416.11
Fnd Prg - Charter School Adjustment	337,332.01
Major Maintenance	0.00
SFC Lease Payment	185,876.00
Title I Revenue	30,390.99
Preschool Grants	0.00
Charter School Grant	0.00
Interest	844.73
Other Grants	0.00
Total Revenue, Gains & Other Support	598,221.11
Expenses	
Capital/Facilities	65,183.53
Payroll	307,623.44
Preschool Expenses	20,998.12
Purchased Services	56,284.23
Supplies & Materials	24,893.22
Other	4,420.07
Total Expenses	479,402.61
Change in Net Assets	118,818.50
Net Assets at July 1, 2023	290,201.42
Net Assets at October 31, 2023	\$ 409,019.92

LARAMIE MONTESSORI SCHOOL, INC.  
**STATEMENT OF CASH FLOWS**  
FOR THE ONE AND FOUR MONTHS ENDED OCTOBER 31, 2023

CASH FLOWS FROM OPERATING ACTIVITIES	
Change in net assets	\$ 118,818.50
Adjustments to reconcile change in net assets to net cash from operating activities:	
Depreciation	0.00
(Increase) or decrease in accounts receivable	27,663.81
(Increase) or decrease in other current assets	6,242.38
Increase or (decrease) in accounts payable	0.00
Increase or (decrease) in other current liabilities	<u>-3,571.25</u>
Total Cash from Operating Activities	<u>149,153.44</u>
CASH FLOWS FROM INVESTING ACTIVITIES	
Purchase of equipment and leasehold improvements	<u>0.00</u>
Net cash from investing activities	<u>0.00</u>
CASH FLOWS FROM FINANCING ACTIVITIES	
Principal payments on long-term debt	<u>0.00</u>
Net cash from financing activities	<u>0.00</u>
Net Change in Cash	<u>149,153.44</u>
CASH	
Beginning	<u>262,186.03</u>
Ending	<u>\$ 411,339.47</u>

LARAMIE MONTESSORI SCHOOL, INC.  
**SCHEDULE I: STATEMENT OF ACTIVITIES BUDGET COMPARISON**  
 FOR THE ONE AND FOUR MONTHS ENDED OCTOBER 31, 2023

	Actual	Annual Budget	Actual % of Annual Budget
Revenue, Gains and Other Support:			
81300 - Preschool Tuition	\$ 20,359.63	\$ 110,496.00	18.43%
81511 - Interest Income - General Fund	665.68	800.00	83.21%
81521 - Interest Income - Major Maintenance	179.05	400.00	44.76%
81921 - Contributions & Donations - Individuals	11,679.48	14,500.00	80.55%
81927 - PTA Income	0.00	1,500.00	0.00%
81929 - Fundraising Income	416.11	3,000.00	13.87%
83111 - Fdn Prg - Charter School Adjustment	337,332.01	942,840.16	35.78%
83291 - SFC Lease Payment	185,876.00	185,876.00	0.00%
84206 - Title 1	30,390.99	98,000.00	31.01%
85612 - Other Grants	0.00		0.00%
Afterschool Care	11,322.16	24,000.00	0.00%
Preschool Donations	0.00	0.00	0.00%
Total Revenue, Gains & Other Support	<u>598,221.11</u>	<u>1,381,412.16</u>	43.31%
Expenses:			
Capital/Facilities			
3320500 - Equip/Furnishings - Admin/Gen	2,091.09	500.00	418.22%
3850500 - Equip/Furnishings - Info Tech	499.00	500.00	99.80%
5000325 - Facilities Rental	62,345.00	187,035.00	33.33%
Total Capital/Facilities	<u>65,183.53</u>	<u>188,035.00</u>	34.67%
Payroll			
1110111 - Salaries - Teachers	83,764.66	258,150.00	32.45%
1110113 - Salaries - Assistant Teachers	27,003.63	80,325.00	33.62%
1110120 - Salaries - Substitutes	2,020.50	8,000.00	25.26%
1113111 - Salaries - Specials	19,704.15	64,912.50	30.35%
Salaries-Afterschool Care	10,131.25	19,000.00	53.32%
1260111 - Salaries - Title I Teacher	31,675.85	78,750.00	40.22%
3320110 - Salaries - Administration	27,067.00	62,400.00	43.38%
3320110 - Salaries - Maintenance Administration	0.00	15,600.00	
4100113 - Salaries - Breakfast Monitor	0.00	0.00	#DIV/0!
3321110 - Salaries - Director	30,000.00	76,500.00	39.22%
3321110 - Salaries - Maintenance Director	11,000.00	13,500.00	
3420113 - Salaries - Maint/Custodial	0.00	33,000.00	0.00%
3000210 - Support Svcs - Social Security	16,185.18	42,000.00	38.54%
3000215 - Support Svcs - Medicare	3,785.23	8,700.00	43.51%
3000200 - Support Svcs - Wyo Retire Sys	24,866.04	68,000.00	36.57%
3000230 - Support Svcs - Health Insurance	16,755.78	64,000.00	26.18%
3000240 - Support Svcs - Worker's Comp	1,645.63	11,200.00	14.69%
3000250 - Support Svcs - Wyo Unemployment	2,018.54	5,000.00	40.37%
3420200 - J/M - Payroll Expense	0.00	6,000.00	0.00%
Total Payroll	<u>\$ 307,623.44</u>	<u>\$ 915,037.50</u>	33.62%
Preschool			
1150111 - Preschool Summer Teacher	6,770.50	12,000.00	56.42%
1150113 - Preschool Assistant	8,050.00	24,200.00	33.26%
1150111 - Preschool Specials	0.00	7,212.50	
1150120 - Preschool Substitutes	4,393.25	12,000.00	36.61%
Preschool Payroll Expenses	0.00	16,000.00	0.00%
Preschool Field Trips	0.00	500.00	0.00%

LARAMIE MONTESSORI SCHOOL, INC.  
**SCHEDULE I: STATEMENT OF ACTIVITIES BUDGET COMPARISON**  
 FOR THE ONE AND FOUR MONTHS ENDED OCTOBER 31, 2023

Preschool Auto Pay Expense	32.40	900.00	3.60%
Preschool Classroom Supplies	0.00	200.00	0.00%
Preschool Snack	94.50	1,800.00	5.25%
Preschool-Insurance	1,367.07	1,500.00	91.14%
Preschool-DFS Certification	0.00	25.00	0.00%
Preschool-Dues & Fees	290.40	1,000.00	29.04%
Total Preschool	\$ 20,998.12	\$ 77,337.50	27.15%
<b>Purchased Services</b>			
1110334 - Field Trips	\$ 200.00	7,500.00	2.67%
2112310 - Student Counseling Services	1,200.00	27,000.00	4.44%
2213300 - Professional Development	20,628.39	4,000.00	515.71%
2210303 - MECR Training	0.00	20,000.00	0.00%
3320318 - Accounting & Auditing Services	1,450.00	26,000.00	5.58%
3320319 - Legal Services	0.00	5,000.00	0.00%
3320332 - Custodial Services	10,431.50	18,000.00	57.95%
3320340 - Telephone/Internet Services	1,003.20	2,400.00	41.80%
3320360 - Printing/Binding Services	39.26	200.00	19.63%
3420323 - Repairs & Maintenance	8,903.38	15,000.00	59.36%
3420380 - Insurance - Liability/Property	10,945.83	11,000.00	99.51%
3850323 - Technology Maintenance	1,482.67	4,600.00	32.23%
Total Purchased Services	56,284.23	140,700.00	40.00%
<b>Supplies &amp; Materials</b>			
1110410 - Supplies - Classroom	3,210.12	4,250.00	75.53%
1110415 - Montessori Materials - Kinder	202.30	200.00	101.15%
1110416 - Montessori Mat - Lower Elem	0.00	400.00	0.00%
1110417 - Montessori Materials - Upper	0.00	700.00	0.00%
1113410 - Supplies - Specials	1,766.30	1,600.00	110.39%
1260410 - Supplies - Title I	4,522.44	6,000.00	75.37%
2134410 - Supplies - Nurse	209.78	400.00	52.45%
3320410 - Supplies - Office	2,277.74	3,000.00	75.92%
3320414 - Supplies - General	1,383.61	3,500.00	39.53%
3320418 - Postage/Shipping	293.07	400.00	73.27%
3320491 - PTO Expense	0.00	700.00	0.00%
3340410 - Maint/Custodial	10,367.86	5,500.00	188.51%
3420492 - Fundraising Expense	660.00	2,500.00	26.40%
1410490 - Student Council	0.00	150.00	0.00%
Total Supplies & Materials	24,893.22	29,300.00	84.96%
<b>Other</b>			
3320640 - Dues & Fees	1,799.83	5,000.00	36.00%
3320791 - Director's Fund	1,338.42	2,000.00	66.92%
4100460 - Breakfast, Snack & Lunch Assist	1,281.82	5,000.00	25.64%
Total Other	4,420.07	12,000.00	36.83%
Total Expenses	479,402.61	1,362,410.00	35.19%
Change in Net Assets	118,818.50	19,002.16	
Net Assets at July 1, 2023	290,201.42	280,679.27	
Net Assets at October 31, 2023	\$ 409,019.92	\$ 299,681.43	





# Laramie Montessori Charter School

608 South 4th Street, Laramie, Wyoming 82070

Phone: 307-742-9964

Fax: 307-742-2858

*"Imagination does not become great until human beings, given the courage & strength, use it to create."*

*Maria Montessori*

## **MISSION:**

Our mission is to support the development of the whole child through a stimulating prepared environment that honors the child's intrinsic motivation to learn and supports each individual's unique intellectual, physical and emotional development.

## **BELIEFS:**

The Montessori Method is based on the belief that children are born with an intrinsic desire to learn and to improve themselves, and that the responsibility of the adults who care for them is to protect and propel that desire. Our responsibility is to assist the child build within him or herself the foundations for a lifetime of creative learning.

The activities and environments provided at Laramie Montessori Charter School support the children's thirst for learning, engage their abiding curiosity about their surroundings, and develop their ability to learn and live independently.

Our goal for each child is to develop his or her ability to solve problems using an organized approach, to use freedom wisely, to respect him/herself, to respect others, and to take joy in learning.

## **November 2023 Board Report**

### **2023-24 LMCS Enrollment Summary** (as of 11/13/23)

• Primary	29 students	(1 spot open)	[25 in 2022-23]
• PreSchool	12		
• Kindergarten	17		
• Lower Elementary	44 students	(1 spot open)	[47 in 2022-23]
• 1st Grade	10		
• 2nd Grade	18		
• 3rd Grade	16		
• Upper Elementary	29 students	(17 spots open)	[23 in 2022-23]
• 4th Grade	12		
• 5th Grade	10		
• 6th Grade	7		
<b>Total Students 23-24</b>	<b>102 students (90 K-6 students.....12 PreSchool)</b>		
<b>Total Students 22-23</b>	<b>97 students (86 K-6 students.....11 PreSchool)</b>		
<b>Makena - Primary</b>	<b>29 total students</b>		
<b>Andrea - LE #1</b>	<b>21 total students</b>		
<b>Janelle - LE #2</b>	<b>23 total students</b>		
<b>Rayven - UE #1</b>	<b>14 total students</b>		
<b>Kaleigh - UE #2</b>	<b>15 total students</b>		

## Strategic Plan Report

### A. Increase Family Engagement

- Fall Fundraisers: 1) Papa Murphy's Pizza Fundraiser  
2) Winter Performance & Auction
- Java with Jeff: 1) 2nd Quarter get together to be scheduled in January
- Parent Involve/PTO: 1) have reached out to Friends of Laramie Montessori, but have not heard back yet on working together on an event.
- Parental Involvement: 1) LMCS Winter Solstice Spiral

### B. Experiential Education

- Practical Life classes: 1) Working with local businesses ongoing  
2) Working with local elected officials & Local government
- Instructional Facilitator: 1) Visiting and observing classrooms and giving feedback to teachers  
2) Setting up School visit to Montessori school in Ft. Collins

### C. Community Relations

- Website: 1) Website is up rerunning, with some glitches still being worked out.
- Events 1) Have multiple events upcoming that will be promoted widely thru school emails and newsletters along with contacting local and state media.

### D. Facilities / Growth

- 1) Not much has happened this past month with relation to Facilities & Growth. For the idea of using the Beitel School if it closes, a new plan presented makes it look like the school would not close until after the 2024-25 school year, if it even does close.

### E. Internal Ops

- Life Skills classes: 1) Working with all classrooms with work on snacks and classroom skills
- Communication 1) Inter-school newsletters and communication is growing with a daily update along with the more thorough weekly newsletters from the Director/Principal  
2) Staff Meetings are running more consistent with less off-topic conversations within the meeting